



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

### EXTERNAL VACANCY CIRCULAR 05 OF 2022

DEPARTMENT OF WATER AND SANITATION

CLOSING DATE: **26 AUGUST 2022 16:00**

Note: The successful candidate's appointment will be subject to a security clearance process and the verification of educational qualification certificates. Applications must quote the relevant reference number and must be completed on the NEW Z83 form obtainable from any Public Service department and signed when submitted. From 1 January 2021 should an application be received using the incorrect application for employment (Z83), the application will not be considered. All applications must be accompanied by a comprehensive CV, copies of qualifications, Identity document and driver's license. Such copies need not be certified. Shortlisted candidates will be required to submit certified copies a day before the interview date. Persons with a disability are encouraged to apply. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications or applications received after the closing date will not be considered. It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill the advertised position. The successful candidates will be appointed on Standard Contract in terms of section 76 of the National Water Act, Act 36 of 1998.

POST: PRINCIPAL SAFETY COORDINATOR X2

REF:26082022/S10

CHIEF DIRECTORATE: PROJECT IMPLEMENTATION

SALARY: R321 543.00 per annum (Level 8)

CENTRE: Clanwilliam Dam (Construction South & Satellites)

REQUIREMENTS: Must have a relevant and be in possession of a relevant Degree / National Diploma Safety Management; must have four (04) years appropriate experience of being involved in Construction work; Must be in possession of a SAMTRAC/SHEQMAN Certificate; must be registered with the SACPCMP as Construction Health and Safety Officer (CHSO) as in terms of OHS Act (85/1993) Construction Regulations : Construction Regulation 8(5) (submit valid proof of competency); possession of the following certificates will be advantageous: Incident Investigation & Risk Assessments; Auditing, OHSAS18001, ISO14001 & ISO9001; Knowledge of and experience in MS Word, Excel, PowerPoint, Outlook and Internet coupled with sound typing skills; Organisational and communication skills; Ability to work independently and as part of a team; Good interpersonal relations and must be willing to work after hours when required. Must have a valid code 08 driver's license (attach a copy).

DUTIES: Manage, maintain and improve Construction South and Satellites Health & Safety Management System in line with audited standards; Performing corrective action investigations, determining root causes and defining corrective/preventive action measures; Manage and handle NCR's (Non Conformance Reports) and CAR's (Corrective Action Reports); Keep abreast with regulatory and industry standards; Conducting internal OH&S committee meetings; Train new and current employees on basic safety on site and at the office; Initiating and coordinating training plan; Facilitates all forms of risk assessment; Implements and conducts health and safety inspections and audits program including the completion of documentation of compliance and corrective actions; Monitors implementation and enforcement of H&S requirements; Prepares monthly, quarterly, and annual reports; maintains proper documentation to conform to record-keeping requirements of OH&S.

ENQUIRIES: Mr. NJ Meyer Tel No: 021-872 0591

APPLICATIONS: Paarl (Office): Department of Water and Sanitation, Private Bag X3042, Paarl, 7620 OR hand deliver at 4-6 Alkmaar Street Daljosaphat, Paarl,7646

FOR ATTENTION: Mr NJ Meyer